

## APARTMENT LISTING FORM

This listing is only a referral service for students. The accommodations listed here have not been inspected by, and/or approved by Worcester State College. All rental arrangements are the sole responsibility of tenants and property owners. Property owners are also expected to abide by the by-laws of their own city. By filling out this form, your listing will be published for one month. If you would like to extend this, please contact the Commuter Services Office at (508)929-8672 each month. You can mail the form in, fax the form at 508-756-8210 or drop it off at Student Activities 2<sup>nd</sup> floor of the Student Center.

Check One:             Apartment for Rent             Sublet or Roommate Wanted

Rental Address: \_\_\_\_\_

Landlord Name & Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

### DESCRIPTION OF RENTAL UNIT

Check one:  Apartment    House    Basement    Studio    Other: \_\_\_\_\_

Rent per month: \_\_\_\_\_ Deposit required: \_\_\_\_\_

Date available: \_\_\_\_\_ No. of bedrooms: \_\_\_\_\_ No. of Baths \_\_\_\_\_

Please check any of the following that are included in your rental:

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> Heat         | <input type="checkbox"/> Washer            | <input type="checkbox"/> Hardwood floors    |
| <input type="checkbox"/> Electricity  | <input type="checkbox"/> Dryer             | <input type="checkbox"/> Air conditioned    |
| <input type="checkbox"/> Stove        | <input type="checkbox"/> Laundry Hookups   | <input type="checkbox"/> Off-street parking |
| <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Fire Alarm System | <input type="checkbox"/> Garage             |
| <input type="checkbox"/> Dishwasher   | <input type="checkbox"/> Security System   | <input type="checkbox"/> Pets allowed       |

I prefer to rent to:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input type="checkbox"/> Non smokers   | <input type="checkbox"/> Women only | <input type="checkbox"/> Graduate students |
| <input type="checkbox"/> Faculty/staff | <input type="checkbox"/> Men only   | <input type="checkbox"/> Undergraduates    |

List any other pertinent information that you would like published:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this document, I allow the Worcester State College Student Activities Office to release and/or post the information provided. Worcester State College is not liable for any circumstances related to the off-campus housing or roommate list. I understand that Worcester State College is strictly a source of communication and shared information between property owners and tenants, and is not party to arrangements made between property owners and tenants.

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### FOR OFFICE USE ONLY

Date received: \_\_\_\_\_ Date published: \_\_\_\_\_ Initials: \_\_\_\_\_