



Deleting and Recovering Content

Overview

You can delete content and pages stored in Samepage to free up space and keep information relevant. Deleted items are kept in **Trash** for 30 days. After 30 days, Samepage reserves the right to permanently delete items from the Trash and is not responsible for the recovery of deleted data.

Note: Items in the **Trash** don't count into your overall storage.

Deleting Pages

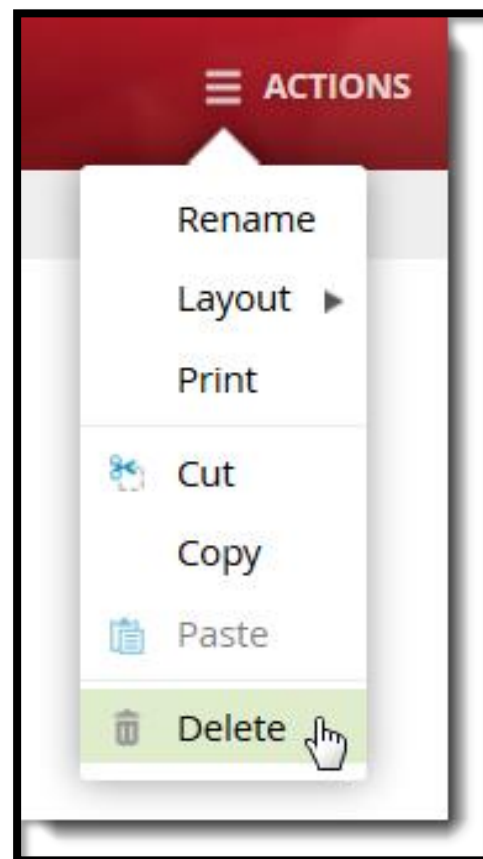
In the top right corner of a page, click **Actions** → **Delete**.

The page is moved to Trash.

Deleting content from pages

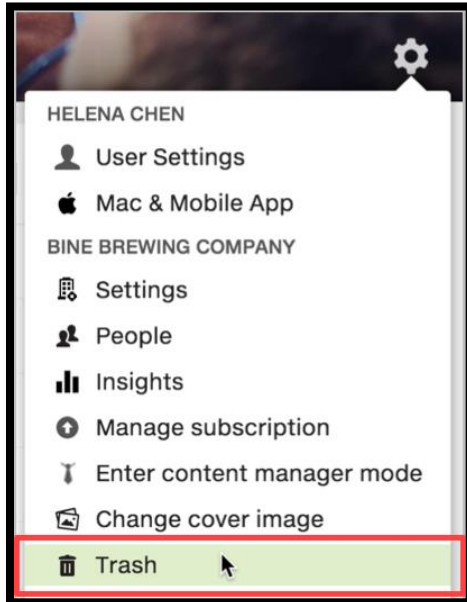
You can remove content from a page if you are a [Page Owner or Editor](#).

1. Hover your mouse over a component.
2. Click **Actions** → **Delete**.





Recovering deleted items from Trash



1. Click the Gear icon and select **Trash**.
2. Click the green **Restore** button to undo the deleted action.

